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AUTHORIZATIONS -
DELEGATIONS OF

8 March 1949

MEMORANDUM FOR: THE EXECUTIVE, CIA

SUBJECT: OPC Travel Procedure

1. It is my understanding that the authority to issue travel orders for CIA personnel is exercised by the Budget Officer and his Covert Deputy. I further understand that Confidential Funds Regulations, dated 1 February 1949, permit me to delegate the responsibility of recommending travel on unvouchered funds to my Executive Officer but that Administrative [] limits my authority to delegate such responsibility with regard to vouchered fund travel merely to my Deputy.

2. In OPC, the Deputy concerns himself primarily with matters of policy, planning and programming and I have attempted to centralize responsibility for supervision of administrative matters in my Executive. I believe that this tends to effect better administrative control in our particular office and it would seem beneficial to delegate the travel control responsibility to the same individual regardless of whether travel is to be performed on vouchered or unvouchered funds. Such centralized control would seem to be in keeping with the spirit of Administrative Instruction [] and also with the recent reorganization of CIA.

3. If you concur in this suggestion will you kindly instruct the General Counsel to prepare a memorandum for my signature which will delegate authority for travel control to the OPC Executive Officer.

/s/ FRANK G. WISNER
Assistant Director for
Policy Coordination

TO: Asst. Director for Policy Coordination -- 17 March 1949

Approved. This paper will constitute adequate authority for delegation without further instructions on your part.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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Captain, USN
Executive

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